

Acceptance letter for membership of RPZ Sector

Date: 21 March 2022

Reference:- Membership of the (RPZ Sector) of the Thames Water Approved Plumber Scheme (TAPS),

Dear Mr Reading,

I am writing to welcome you to the RPZ sector of the Thames Water Approved Plumber Scheme (hereafter referred to as "TAPS"), your membership number is **TWRPZ 4187**

Ongoing membership of the RPZ sector of TAPS is dependent upon Thames Water having evidence that members hold the following:-

- **Current** Public liability insurance cover to the value of at **least £2 million pounds**
- **Current** Employer's liability insurance cover to the value of at **least £5 million pounds.** *(Please note, the requirement for Employer's liability insurance does not apply to Sole Traders.)*
- Evidence that the testing equipment has undergone a **satisfactory calibration test** on an annual basis for which a certificate has been issued by a test facility recognised by Thames Water.

Please note:- If members fail to provide the required evidence of insurance and calibration documentation, their membership will be **suspended immediately.**

In order to avoid being removed from membership of the RPZ sector of TAPS, members must submit to Thames Water copies of their insurance policies and calibration test certificates in advance of their dates of renewal.

Copies of insurance for renewal purposes must be sent to Thames Water using our dedicated group e.mail address:- **approved.plumbers@thameswater.co.uk** (with "**RPZ Sector Membership**" written in the subject box of the e.mail) "OR" by post to **Thames Water Limited, Approved Plumber Scheme, PO BOX 508, Swindon, SN28 9TU**

Copies of RPZ test/calibration test certificates must be sent to Thames Water using our dedicated group e.mail address:- **water.regulations@thameswater.co.uk** (with "**RPZ test certificates**" written in the subject box of the e.mail) "OR" by post to **Thames Water Limited, Approved Plumber Scheme, PO BOX 508, Swindon, SN28 9TU**

Thames Water will as a minimum audit all RPZ valve test certificates received which must be fully completed with all the required information relating to the installation and test(s) carried out.

If you have any queries regarding RPZ's or our RPZ Sector, please do not hesitate to contact us using the e. mail address **water.regulations@thameswater.co.uk** "OR" by ringing our customer centre on **0800.316.9800** and asking for a call back from the Water Regulations team.

Please note, that the Water Regulations team works Monday to Friday 08:00 to 16:00hrs

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Yours sincerely

Water Regulations Department